



Tulsa Office:
 14921 E. Pine St.
 Tulsa, OK 74116
 866-674-7657
 918-641-0641

Kansas City Office:
 8341 Ruby Ave.
 Kansas City, KS 66111
 855-818-4958
 913-766-7200



www.metalpanelsinc.com

CREDIT AMOUNT REQUESTED _____ MPI SALESPERSON _____

PAYMENT TERMS REQUESTED _____ DATE _____

COMPANY NAME _____ BUSINESS TYPE _____

COMPANY ADDRESS _____

CITY _____ STATE _____ ZIP _____

PAYABLES TELEPHONE # _____ CELL _____

SALES TELEPHONE # _____ SECONDARY _____

SHIPPING ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS(S) FOR INVOICES _____

PURCHASING/SALES EMAIL ADDRESS _____

IN BUSINESS SINCE _____ IN CURRENT LOCATION SINCE: _____

BUSINESS TYPE (select one) Corporation - LLC - Partnership - Sole Proprietor

STATE WHERE REGISTERED _____ FEDERAL TAX ID _____

NAMES OF OWNERS, PARTNERS OR CORPORATE OFFICERS:

NAMES	TITLE	ADDRESS	CITY, STATE, ZIP	PHONE

BANK REFERENCE:

BANK NAME: _____ ACCOUNT # _____

BANK CONTACT NAME: _____ BANK CONTACT EMAIL/PHONE: _____

BANK ADDRESS: _____

TRADE REFERENCES (min. 3); PLEASE PROVIDE THE FOLLOWING INFORMATION:

COMPANY NAME, CONTACT NAME, EMAIL ADDRESS, PHONE NUMBER, ADDRESS (may use more than one line per reference)

* Please submit completed and signed form to AR@metalpanelsinc.com

MPI CREDIT APPLICATION - Terms & Conditions

COMPANY NAME _____

We understand the following and will abide by Terms and Conditions listed below

- 1) MPI may refuse to extend credit to any Applicant for any reason which MPI deems to be appropriate
- 2) Applicant is responsible to notify MPI of any changes to authorized persons to place or pickup orders
- 3) Applicant is responsible to Notify MPI of any changes in ownership of your company
- 4) Applicant is obligated to pay MPI for any materials acquired on or by the due date set forth in any MPI invoice
- 5) Should the Applicant fail to make payment to MPI by the due date set forth on any MPI invoice, Applicant shall be subject to finance charges until balance is paid in full
 - 5a) Finance charges are applied monthly on the 25th of the month at a rate of 1.5% per month or 18% per annum
- 6) MPI may unilaterally impose a credit limit on Applicants account with MPI
- 7) MPI may elect to alter credit limits and payment terms should the Applicant fail to make payment within the due date
- 8) Applicant shall keep MPI fully informed as to the specific location of the project where the materials in question are being used and shall not divert any of the materials to a separate project or for personal use without the express consent of MPI
- 9) If the project to which the materials in question are being furnished is a publicly-funded project, Applicant shall so advise MPI and shall furnish to MPI all bonding information for the project
- 10) If the project to which the materials in question are being furnished is a tribal project, Applicant shall so advise MPI and shall furnish MPI any and all information Applicant has with respect to the payment arrangements between the tribe, the general contractor and Applicant
- 11) If the project to which the materials in question are being furnished is a tax exempt project, Applicant shall furnish a Sales Tax Exemption Certificate to MPI at the time of ordering materials
- 12) Unless otherwise stated in writing, MPI may elect to apply any payments received from Applicant to Applicant's oldest outstanding invoices
- 13) When MPI is requested to deliver materials, Applicant is responsible for any standard shipping charges or surcharges
- 14) In the event of delivery, Applicant shall provide MPI clear and specific instructions as to the manner, method and location of the delivery or have a representative present at the time of delivery to verbally give such instructions. Should Applicant not furnish MPI delivery instructions or not have a representative present at the time of delivery, Applicant authorizes MPI to use its best judgment as to how and where it should unload the materials
- 15) Applicant shall release, hold harmless and indemnify MPI from and against any claims or causes of action for property damage or personal injury which may arise out of MPI's delivery of materials to a project
- 16) Applicant shall release, hold harmless and indemnify MPI from and against any incidental or consequential damages which allegedly occur in connection with MPI's sale of materials to Applicant or Applicant's work on a project and MPI shall not, under any circumstances, be liable for the same
- 17) Custom manufactured materials and special order materials shall generally not be returnable; at MPI may at their discretion accept some custom or special order materials for return at a 35% restocking fee
- 18) A 20% restocking fee shall be assessed on any materials returned to MPI
- 19) In the event MPI is compelled to hire legal counsel to collect an outstanding account, Applicant and its guarantor(s) shall be responsible for all attorney's fees and costs incurred

Acceptance of Terms & Conditions:

Printed Name

Signature

Date

Title

**** Extension of credit is conditional of acceptance of all of MPI's Terms and Conditions***

MPI CREDIT APPLICATION - Guaranty

COMPANY NAME _____

Continuing Guarantee Agreement

In consideration of MPI opening an account in favor of Applicant, each undersigned below personally guarantees any indebtedness which may arise under Applicant's account. Each undersigned below agrees that this joint and several obligation not only encompasses the charges for the materials themselves, but any interest which accrues at the contractual rate of 18% per annum and any attorney's fees and costs which MPI may incur to collect the account. This Continuing Guaranty Agreement shall continue until such time as the undersigned revokes it in writing. The undersigned shall remain liable, however, for any charges incurred by the Applicant through the date of any such written revocation. In the event the Continuing Guaranty Agreement is revoked, Applicant's account may be closed, at the discretion of MPI.

The undersigned represents that he or she is an authorized representative of Applicant and has the ability to bind Applicant to this Credit Application

Signature _____

Date _____

Printed Name _____

Title _____

For Internal MPI Use Only

Application Approved / Rejected _____

Credit Limit _____

Terms _____

Date _____

Approved by _____

Pricing _____

Salesperson/House _____

Tulsa/KC _____

MPI Business Segment _____